



Position Overview

Position Title	Vacation Student
Business Unit	People, Culture and Safety
Remuneration Type	Indoor EA level 1
Reports to	People Experience Specialist
Direct Reports (role)	Nil
Location (s)	Northern Corporate Centre
Success Profile	2.5 Support Role Success Profile
Delegation Level	N/A

Our Values



INNOVATION

We seek new ways of doing things better



HONESTY AND INTEGRITY

The work we do is always and only in the best interests of our customers, stakeholders, community and the environment



RELIABILITY

We mean and do what we say



ONE TEAM

No one succeeds at the expense or exclusion of others



EFFICIENCY

We don't waste time, money or effort



SAFETY

We think, walk and talk safety every day



Behavioural Capabilities



SAFETY

I work safely, and encourage my team members to do the same



AGILITY

I seek new and better ways of doing things



CUSTOMER CARE

I consider how customers are affected by my work



COLLABORATION

I am a team player – we are better together



ACCOUNTABILITY

I mean and do what I say

Position Purpose

This opportunity is for a student to make a positive impact in our dynamic and innovative organisation while learning and gaining practical industry-based work experience. The position will be responsible for quickly gaining an understanding of the team's function and contributing to a specific project or program of work, as defined by the supervisor.

Position Accountabilities

Key functions of the role include:

- Practically applying skills, qualities and knowledge gained from tertiary study and work experience to contribute to the delivery of a project or program of work.
- Follow direction and use initiative to effectively and efficiently complete allocated tasks.
- Seek guidance and feedback where appropriate.
- Proactively follow processes, procedures and systems in the delivery of initiatives.
- Meet relevant ISO standard
- Support and role model the WH&S policies, procedures, and practices of Unitywater as amended from time to time.
- Participate in Unitywater safety audits and inspections to demonstrate visible safety leadership and participation.
- Such other relevant duties as required from time to time which would generally fall within the skill and knowledge requirements for this position.

Key Relationships

Key working relationships internal and external to Unitywater are:



- The position incumbent has a direct line reporting to the team Manager or Leader.

Capability Requirements

The requirements for the position are:

- Partial completion of a tertiary qualification relevant to the specific placement.
- C Class Driver's Licence.

Within the context of the duties and accountabilities described above, the ideal applicant will be someone who has:

- Strong written and verbal communication skills.
- Good time management and organisation skills.
- Advanced skills in Microsoft Office Word and Excel.
- Demonstrated ability to work successfully as part of a team.
- A strong sense of commitment, adaptability, and willingness to learn and make a positive contribution.
- Demonstrated understanding of project management principals.